

Career Roadmap Guide for Engineers

(A One Stop Solution For All
Engineering Professionals)



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LETTER OF RECOMMENDATION (MBA PROGRAM)

Here is the letter of recommendation from current employer for admission in MBA program.

SAMPLE

TO WHOM IT MAY CONCERN

This letter is to serve as my formal recommendation for "**Z**". He/she has been working as junior officer under me for several years. He has been interested in obtaining an MBA degree for some time now and I feel that he would be an excellent candidate for your esteemed program.

During his time here, "**Z**" has consistently demonstrated a strong work ethic and a dedication to success. His/her efforts have produced high quality results time and time again. Last year, "**Z**" developed and successfully implemented a plan to streamline our production department. The plan was a major undertaking, requiring a great deal of thought and effort on **Z's** behalf.

Though "**Z**" is working under me, he/she is also in an unofficial leadership role. Many of his co-workers & even seniors seek his advice and support. "**Z**" is always there for them and is quite comfortable in the role. I feel his / her budding leadership abilities will become even more effective in a business school setting.

For these reasons, I highly recommend "**Z**" as a candidate for your MBA program. If you have any questions regarding "**Z**" or this recommendation, please contact me.

Sincerely,

(NAME OF YOUR CURRENT EMPLOYER)

(NAME OF ORGANIZATION)